



NEWSLETTER

MARCH 2019 - Spring Term 4 2018/2019

Welcome back everyone, we hope you had a lovely half term. We would like to extend a very warm welcome to our new children and families, we hope you will be very happy and have lots of fun at Rainbow Kids Club! Now, down to business with lots to tell you!

TUMMY BUG

Unfortunately, there appears to be a tummy bug around at the moment. At preschool we have had a couple of cases whilst at Cheapside Primary we have heard of a few more.

Whilst we will do all we can to prevent the spread of infection, may we please remind you that your child must not attend Rainbow Kids Club until 48 hours has lapsed since their last episode of diarrhoea or vomiting. Your co-operation is much appreciated, thank you.

TEA TIME

We are very happy to hear that our food offering is proving very popular with the children and some even making requests at home for certain products! Our best comment so far has been "the food at Rainbow Kids Club is legendary!!". We always encourage the children to try different foods, use good manners and they clear up after themselves (fill the dishwasher and wipe tables) We think this is a great way to involve all ages and encourage social skills and manners for all. We hope you agree?! We try very hard to make sure our tea options are healthy and nutritious and encourage good eating habits. We offer a hot option that we try to encourage the children to eat or if they prefer, a sandwich with a choice of fillings. There are always lots of fruit and vegetables included!

We would love to hear your thoughts and ideas, so please speak to us if you would like to discuss our menus. Please take a look on Family or on the Rainbow Kids Club notice board to see the full weekly menu's.

BREAKFAST

Our breakfast time buffet seems to be going well. We have a variety of options for the children to choose from, with warm and cold options, offered in a breakfast buffet style! So why not send your children to breakfast club for a healthy start to their school day, as we aim to send our chums off to school with full tummies ready to learn!

TERM DATES

Please be aware that Rainbow Kids Club dates do not always correspond to those of Cheapside Primary School. Our setting receives funding from the government via the Royal

Borough of Windsor and Maidenhead for 38 weeks a year. We have to use this funding during designated weeks so unfortunately, we sometimes have different dates e.g. the primary school finished on the 19th December whilst RKC remained open until the 21st December.

We would like to remind you (as we have been for many months) that our Easter break is longer than the schools this year because of this funding restriction. We break up on the 29th March and return on the 23rd April. We also finish for the summer on the 19th July and return on the 9th September.

MAY 2ND CLOSED FOR ELECTIONS

We apologise for any inconvenience caused, but our hands are tied. We also try to give you plenty of notice so you are not given a nasty last minute surprise!

SURVEY

We will be sending out a survey very soon that we would be very grateful if you would complete for us. We really value your thoughts and ideas and would love to have your feedback.

FRONT DOOR

Please do not let your children push on the front door handle as, on a few occasions, this has resulted in the handle breaking and we have had to pay for a replacement. Thank you.

NEEDED ITEMS - CAN YOU HELP?

Does anyone have a old shed they could donate to us or a contact where we could get one at a very good price?

Does anyone have a microwave they could donate please, as ours is on its last legs!

Please let Mrs Shaw know if you can help.

SUGGESTIONS JAR

You can find our suggestions jar outside the front door each day. Please feel free to add any ideas you may have as we are always keen to hear new ideas and suggestions that can make our club even better!

FESTIVALS & CELEBRATIONS

If there are any family celebrations or festivals that you would like us to engage in at RKC please let us know. We have enjoyed exploring Diwali, Eid, All Hallows (Halloween) patron saint days, Christmas and Easter as well as Mother's Day and Father's Day. If there are any other events you would like to share with us, please let us know. Thank you.

FAMILY

We hope you are all now enjoying the benefits of the FAMILY app.

PLEASE UPDATE YOUR CHILD'S PROFILE : Please could you ensure that you have now completed all the required fields on your child's FAMILY profile. This must include the following: **Emergency contact info, medical info, permissions.**

LATE BOOKINGS AND MONDAY BREAKFAST: We have noticed an increase in the number of breakfast bookings made late at night for the following day and also on a Saturday / Sunday for the Monday morning - please could we request that as far as possible, Monday bookings are made by Friday pm as staff are not expected to work evenings or over the weekend, although they may pick up messages there is no guarantee your booking will be confirmed. Please therefore do also call after 7.30am for a last minute booking.

BOOKING PROCEDURES

To ensure that everyone is clear on all the new processes in place, here's a reminder of the booking procedures for RKC:

SIGNING IN & OUT

Breakfast - please ensure your children sign in via FAMILY on arrival.

After school - Pre-school children will be signed in on the RKC system as soon as RKC starts and all primary children will sign in on the system once they arrive at RKC. When collecting your child, please make sure you have them signed out on the system before they leave RKC, as the new system will record your pickup time and you may then be charged a late fine based on this time.

FOR AN ONGOING ADVANCED BOOKING OR AN ADHOC MORE THAN 48HRS AWAY

Please use the new FAMILY system (not email) and message your booking request to [Lisa Naji and Rainbow Kids Club](#).

FOR A LAST MINUTE BOOKING LESS THAN 48HRS AWAY

Phone 01344 627111 but also message [Lisa Naji and Rainbow Kids Club](#) via FAMILY (please note that a message alone will NOT secure your child's place for a booking less than 48hours away, as admin staff are part time and therefore your child may not be picked up / booked in at the correct time).

BOOKINGS FOR A MONDAY BREAKFAST SESSION

Breakfast club bookings for a Monday need to be booked in by 3pm on a Friday to ensure staff have planned for the right number of children. We may be able to accommodate last

minute bookings, if you have messaged over the weekend, however as we are getting very busy, there is no guarantee we will have space and staff will not be checking messages over the weekend. Please ensure that, as well as a written message, you call at 7.30am to check there is space if you have not booked by Friday.

INFORMING US OF A CHANGE TO PICK UP

If your child is not at school, has a playdate arranged, or a grandparent /friend is picking up from school and you do not wish RKC to collect them from school on their planned session, you must inform RKC via a message on FAMILY (and a call if last minute.) Incidents where we have not been informed cause huge concern, as well as wasting staff time at school trying to work out where a child is and this is a matter we take very seriously.

SICKDAYS / HOLIDAYS

You can manage sick days and holidays for your child via your child's profile on FAMILY but please ensure that you have messaged Lisa Naji and Rainbow Kids Club when changes have been made.

ADMIN FINES

Please note that any bookings or changes to pick up arrangements not managed as above may incur an additional admin charge of £5.00

LATE PICK UP

We would like to thank those parents who are prompt in collecting their children from RKC at 6.00pm. Unfortunately, although we appreciate that late pick up may be out of your control, it has big implications for staff and children at the session. Therefore, we will now be implementing late pick up fines as follows:

Pickup between 6.00 - 6.10pm £5.00 fine

Pick up after 6.10pm £5.00 fine on first 2 occasions, £25.00 fine from the 3rd late

IMPORTANT DATES FOR YOUR DIARY

29th March Break Up for Easter

1st April – 22nd April Easter holidays

2nd May Closed for Elections

6th May Bank holiday

27th May- 31st May Whitsun holidays

18th June –22nd June Royal Ascot. Please be aware that the traffic can be horrendous during this week, so we would appreciate you making allowances to be on time to pick your children up. The staff need to get home too!

19th July End of term

9th September Return to RKC